PRIVACY IMPACT ASSESSMENT (PIA)

For the

COMSEC Management System
AFNIC [system hosted by DLA Document Services]

SECTION 1: IS A PIA REQUIRED?

a. Will this Department of Defense (DoD) information system or electronic collection of information (referred to as an "electronic collection" for the purpose of this form) collect, maintain, use, and/or disseminate PII about members of the public, Federal personnel, contractors or foreign nationals employed at U.S. military facilities internationally? Choose one option from the choices below. (Choose (3) for foreign nationals).

☐ (1) Yes, from members of the general public.

☐ (2) Yes, from Federal personnel* and/or Federal contractors.

☒ (3) Yes, from both members of the general public and Federal personnel and/or Federal contractors.

☐ (4) No

 * "Federal personnel" are referred to in the DoD IT Portfolio Repository (DITPR) as "Federal employees."

b. **If "No," ensure that DITPR or the authoritative database that updates DITPR is annotated for the reason(s) why a PIA is not required. If the DoD information system or electronic collection is not in DITPR, ensure that the reason(s) are recorded in appropriate documentation.**

c. If "Yes," then a PIA is required. Proceed to Section 2.

SECTION 2: PIA SUMMARY INFORMATION

a. Why is this PIA being created or updated? Choose one:

☐ **New DoD Information System** ☐ **New Electronic Collection**

☒ **Existing DoD Information System** ☐ **Existing Electronic Collection**

☐ **Significantly Modified DoD Information System**

b. Is this DoD information system registered in the DITPR or the DoD Secret Internet Protocol Router Network (SIPRNET) IT Registry?

☐ **Yes, DITPR** Enter DITPR System Identification Number

☐ **Yes, SIPRNET** Enter SIPRNET Identification Number

☒ **No**

c. Does this DoD information system have an IT investment Unique Project Identifier (UPI), required by section 53 of Office of Management and Budget (OMB) Circular A-11?

☐ **Yes** ☒ **No**

If "Yes," enter UPI

If unsure, consult the Component IT Budget Point of Contact to obtain the UPI.

d. Does this DoD information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is <u>retrieved</u> by name or other unique identifier. PIA and Privacy Act SORN information should be consistent.

☒ **Yes** ☐ **No**

If "Yes," enter Privacy Act SORN Identifier   SORN is in the coordination process. Tentative identifier is F33

DoD Component-assigned designator, not the Federal Register number.
Consult the Component Privacy Office for additional information or
access DoD Privacy Act SORNs at: http://www.defenselink.mil/privacy/notices/

or

Date of submission for approval to Defense Privacy Office   Pending
Consult the Component Privacy Office for this date.

e. Does this DoD information system or electronic collection have an OMB Control Number?
Contact the Component Information Management Control Officer or DoD Clearance Officer for this information.

> This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

☒   **Yes**

          Enter OMB Control Number | Pending OMB Approval |

          Enter Expiration Date | |

☐   **No**

f. Authority to collect information. A Federal law, Executive Order of the President (EO), or DoD requirement must authorize the collection and maintenance of a system of records.

> (1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be the same.

> (2) Cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply.)

>   (a) Whenever possible, cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

>   (b) If a specific statute or EO does not exist, determine if an indirect statutory authority can be cited. An indirect authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

>   (c) DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component should be identified.

Sections 641, 793, 794, 798, and 952 of Title 18, of Executive Order 12958

g. Summary of DoD information system or electronic collection. Answers to these questions should be consistent with security guidelines for release of information to the public.

(1) Describe the purpose of this DoD information system or electronic collection and briefly describe the types of personal information about individuals collected in the system.

> Names, SSNs, COMSEC Account, Unit/Office Symbol where personnel are stationed.

(2) Briefly describe the privacy risks associated with the PII collected and how these risks are addressed to safeguard privacy.

> The information is limited availability for each COMSEC Account Manager pertaining to their account. If a COMSEC Manager pulls up someone from another account it will only tell him this person is active in the system under another account it will not tell him where.
>
> AFNIC personnel are the only ones who have the authority to see all information on all personnel. This agency serves as a depository for all Cryptographic Access Certificates and has since the program transferred to AFCA in the early 1990's.

h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component (e.g., other DoD Components, Federal Agencies)? Indicate all that apply.

☒ **Within the DoD Component.**

Specify.
> Air Force, ANG, Reserve Units, USCENTCOM,USNORTHCOM,NRO, USSTRATCOM, Pentagon,

☐ **Other DoD Components.**

Specify.
>

☒ **Other Federal Agencies.**

Specify.
> FAA, OSI, DISA, NSA,DLA

☐ **State and Local Agencies.**

Specify.
>

☒ **Contractor** (Enter name and describe the language in the contract that safeguards PII.)

Specify.
> LOCKHEED Martin,BOEING, SAIC, EADS, BAE Systems, Indyne,Northrop Gruman, VIASAT, L-3 Communications, SCYTALE Inc, MIT Lincoln Lab

☐ **Other** (e.g., commercial providers, colleges).

Specify.
>

i. **Do individuals have the opportunity to object to the collection of their PII?**

☐　**Yes**　　　　　　　☒　**No**

(1) If "Yes," describe method by which individuals can object to the collection of PII.

[ ]

(2) If "No," state the reason why individuals cannot object.

It is mission directed to collect this information.

j. **Do individuals have the opportunity to consent to the specific uses of their PII?**

☐　**Yes**　　　　　　　☒　**No**

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

[ ]

(2) If "No," state the reason why individuals cannot give or withhold their consent.

This is because they are safeguarding secret or top secret material/information and could jeopardize National Security if not properly handled. This form is legally binding to hold personnel responsible for their actions for 70 years.