

PRIVACY IMPACT ASSESSMENT (PIA)

PRESCRIBING AUTHORITY: DoD Instruction 5400.16, "DoD Privacy Impact Assessment (PIA) Guidance". Complete this form for Department of Defense (DoD) information systems or electronic collections of information (referred to as an "electronic collection" for the purpose of this form) that collect, maintain, use, and/or disseminate personally identifiable information (PII) about members of the public, Federal employees, contractors, or foreign nationals employed at U.S. military facilities internationally. In the case where no PII is collected, the PIA will serve as a conclusive determination that privacy requirements do not apply to system.

1. DOD INFORMATION SYSTEM/ELECTRONIC COLLECTION NAME:

Fitness Access

2. DOD COMPONENT NAME:

United States Air Force

3. PIA APPROVAL DATE:

09/07/21

SECTION 1: PII DESCRIPTION SUMMARY (FOR PUBLIC RELEASE)

a. The PII is: (Check one. Note: foreign nationals are included in general public.)

- | | |
|--|--|
| <input type="checkbox"/> From members of the general public | <input type="checkbox"/> From Federal employees and/or Federal contractors |
| <input checked="" type="checkbox"/> From both members of the general public and Federal employees and/or Federal contractors | <input type="checkbox"/> Not Collected (if checked proceed to Section 4) |

b. The PII is in a: (Check one)

- | | |
|--|---|
| <input type="checkbox"/> New DoD Information System | <input type="checkbox"/> New Electronic Collection |
| <input checked="" type="checkbox"/> Existing DoD Information System | <input type="checkbox"/> Existing Electronic Collection |
| <input type="checkbox"/> Significantly Modified DoD Information System | |

c. Describe the purpose of this DoD information system or electronic collection and describe the types of personal information about individuals collected in the system.

The AFSV-FA system is the result the need for global Force Support Squadrons to deliver 24/7 building/IT-based access to fitness centers for authorized patrons. The system allows facility managers to dictate the information collected at a minimum the system requires a users name for registration. Once this information is collected the system generates a FASC-N ID which is a unique ID not associated with the federal employees common access card. Information collected: Name, Home/Cell Phone, Official Duty Telephone Number, Personal E-mail Address, Other ID Number

d. Why is the PII collected and/or what is the intended use of the PII? (e.g., verification, identification, authentication, data matching, mission-related use, administrative use)

PII collection is for verification, authentication and administrative for NAFI mission-related use. AFSV-FA system users must abide by Public Law 93-579, 5 USC 552a, 93rd Congress, S. 3418, The Privacy Act and Department of Defense (DoD) Directive 5400.11, DoD Privacy Program concerning the protection of Privacy Act information. Failure to comply may lead to administrative actions being taken. The purpose for collection is to verify the individual's identification and eligibility to access the local fitness facility beyond normal duty hours as outlined in AFI 34-266, Fitness, Sports, and Worldclass Athlete Program, para 3.1.3.3.

e. Do individuals have the opportunity to object to the collection of their PII? Yes No

(1) If "Yes," describe the method by which individuals can object to the collection of PII.

(2) If "No," state the reason why individuals cannot object to the collection of PII.

At the point of initial collection, patrons can opt-out of providing required information. Patrons who opt-out can not receive service. Personal data collected is voluntarily given by the authorized patron of the fitness facility verbally at each installation. The patron is allowed to make an informed decision about providing data as required by 5 U.S.C. 552a(e)(3). The attendant advises the individual that the information provided is voluntary and provides consequences of choosing not to participate with the information collection process. Individuals may raise an objection with the Air Force Privacy Act office during the public comment period of the Privacy Act system of records notice (if applicable or during the data collection). The authorized patron of the fitness facility initiates the collection request and maintenance of his/her information for the purpose of providing information to the fitness facility to gain access to the building after normal operating hours. Authorized patrons of the fitness facility may object to the collection of their PII, but then will not be granted access to use the fitness facility beyond normal duty hours.

f. Do individuals have the opportunity to consent to the specific uses of their PII? Yes No

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

At the point of initial collection, patrons are provided an opportunity to verbally consent. At this point, patrons can agree or disagree. Failing to consent, patrons will not receive service.

Personal data collected is voluntarily and verbally given by the authorized patron of the fitness facility at each Fitness Facility, at each installation. As required by 5 U.S.C. 552a(e)(3), the patron can make an informed decision about providing the data. The attendant advises the individual that the information provided is voluntary and provides the consequences of choosing not to participate with the information collection. Individuals may raise an objection with the Air Force Privacy Act office during the public comment period of the Privacy Act system of records notice (if applicable or during the data collection). The authorized patron of the fitness facility initiates the collection request and maintenance of his/her information for the purpose of providing information to the fitness facility manager to gain access to the facility after normal operating hours. Authorized patrons of the fitness facility may object to the collection of their PII, and if an objection is made, the patron will not be granted access to use the fitness facility beyond normal duty hours. All authorized patrons of the fitness facility agrees in order to participate in the after duty hours access program for the installation fitness center. If patrons want to access the facility after hours of operation, they are advised that the data collection is the minimum data that must be collected that would facilitate data entry into the building and is to support the registration process, which then allows patron access when data is entered into AFSV-FA. Patrons are advised that the data in whole must be collected so that access can be granted. To ensure access, patrons are advised that verbal consent is needed for the the collection and usage of their data for system and procedure processing, in whole, rather than in part, then access is granted to the facility after hours.

g. When an individual is asked to provide PII, a Privacy Act Statement (PAS) and/or a Privacy Advisory must be provided. *(Check as appropriate and provide the actual wording.)*

Privacy Act Statement Privacy Advisory Not Applicable

The attendant verbally that explains the purpose and the disposition of the data collected. It also explains the possible results of the failure to provide the requested information, to wit:

Purpose: For managing and delivering a system of quality, available and affordable program and services to assist DoD military and civilian personnel, who are patrons of the United States Air Force Fitness Centers. To obtain personal information, to track usage of the fitness facility after hours of daily operation have terminated.

Authority: 10 U.S.C. 9013, Secretary of the Air Force; implemented by AFI 34-266, Fitness, Sports, and Worldclass Athlete Program, para 3.1.3.3.

Routine Use: In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974, as amended, these records may be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

To medical personnel (military or civilian) in the course of providing the emergency medical attention of a patron enrolled in this program.

To Federal, state, and local officials involved in Fitness Center Services for the purpose of reporting suspected or actual abuse or assault investigations.

To the appropriate Federal, State, local, territorial, tribal, foreign, or international law enforcement authority or other appropriate entity where a record, either alone or in conjunction with other information, indicates a violation or potential violation of law, whether criminal, civil, or regulatory in nature.

To any component of the Department of Justice for the purpose of representing the DoD, or its components, officers, employees, or members in pending or potential litigation to which the record is pertinent.

In an appropriate proceeding before a court, grand jury, or administrative or adjudicative body or official, when the DoD or other Agency representing the DoD determines that the records are relevant and necessary to the proceeding; or in an appropriate proceeding before an administrative or adjudicative body when the adjudicator determines the records to be relevant to the proceeding.

To the National Archives and Records Administration for the purpose of records management inspections conducted under the authority of 44 U.S.C. §§ 2904 and 2906.

To a Member of Congress or staff acting upon the Member's behalf when the Member or staff requests the information on behalf of, and at the request of, the individual who is the subject of the record.

To appropriate agencies, entities, and persons when (1) the DoD suspects or has confirmed that there has been a breach of the system of records; (2) the DoD has determined that as a result of the suspected or confirmed breach there is a risk of harm to individuals, the DoD (including its information systems, programs, and operations), the Federal Government, or national security; and (3) the disclosure made to such agencies, entities, and persons is reasonably necessary to assist in connection with the DoD's efforts to respond to the suspected or confirmed breach or to prevent, minimize, or remedy such harm.

This routine use permits the DoD to disclose records in this system that were collected for the purposes of providing information to contractors, grantees, experts, consultants, students, and others performing or working on a contract, service, grant, cooperative agreement, or other assignment for the federal government when necessary to accomplish an agency function related to this System of Records.

To another Federal agency or Federal entity, when the DoD determines that information from this system of records is reasonably necessary to assist the recipient agency or entity in (1) responding to a suspected or confirmed breach or (2) preventing, minimizing, or remedying the risk of harm to individuals, the recipient agency or entity (including its information systems, programs and operations), the Federal Government, or national security, resulting from a suspected or confirmed breach.

Disclosure: Voluntary, Individuals who fail to provide required information will be denied services..

SORN: F034 AFPC B

h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component? (Check all that apply)

Within the DoD Component

Specify.

Other DoD Components

Specify.

Other Federal Agencies

Specify.

NOTE: Sections 1 above is to be posted to the Component's Web site. Posting of these Sections indicates that the PIA has been reviewed to ensure that appropriate safeguards are in place to protect privacy. A Component may restrict the publication of Sections 1 if they contain information that would reveal sensitive information or raise security concerns.