

PRIVACY IMPACT ASSESSMENT (PIA)

PRESCRIBING AUTHORITY: DoD Instruction 5400.16, "DoD Privacy Impact Assessment (PIA) Guidance". Complete this form for Department of Defense (DoD) information systems or electronic collections of information (referred to as an "electronic collection" for the purpose of this form) that collect, maintain, use, and/or disseminate personally identifiable information (PII) about members of the public, Federal employees, contractors, or foreign nationals employed at U.S. military facilities internationally. In the case where no PII is collected, the PIA will serve as a conclusive determination that privacy requirements do not apply to system.

1. DOD INFORMATION SYSTEM/ELECTRONIC COLLECTION NAME:

MyVECTOR

2. DOD COMPONENT NAME:

United States Air Force

3. PIA APPROVAL DATE:

07/19/21

Manpower and Personnel Services (AF/A1)

SECTION 1: PII DESCRIPTION SUMMARY (FOR PUBLIC RELEASE)

a. The PII is: (Check one. Note: foreign nationals are included in general public.)

- From members of the general public From Federal employees and/or Federal contractors
 From both members of the general public and Federal employees and/or Federal contractors Not Collected (if checked proceed to Section 4)

b. The PII is in a: (Check one)

- New DoD Information System New Electronic Collection
 Existing DoD Information System Existing Electronic Collection
 Significantly Modified DoD Information System

c. Describe the purpose of this DoD information system or electronic collection and describe the types of personal information about individuals collected in the system.

MyVECTOR is a dynamic, real-time, web-based decision support tool that is accessed using a .mil site. It is used by the USAF for Total Force Airman, (Active, Guard, Reserve and Civilian) career planning, knowledge sharing and force development. This role-based system provides analytical capability to Career Field Managers (CFMs), Supervisors, Mentors, Development Teams (DT), Force Management, and the individual Airman. MyVECTOR provides the ability to communicate, manage, analyze and retrieve career data of individuals and aggregate career field experience. The Airman in conjunction with their mentors and Developmental Teams have the ability to perform career planning considering their past, current, and potential future assignments (jobs), deployments, training, education and Professional Military Education (PME). These career plans which have been vetted by a mentor and guided by the CFM can additionally enhance and complement the Developmental Education vectoring process. MyVECTOR integrates career experience with career desires which provides the framework needed to analyze current capabilities and develop future capabilities of the USAF.

Personal information collected includes: Employment information, Home/cell phone, Military records, Official duty address, Race/ethnicity, Records, Work e-mail address, Birth date, Disability information, Education information, Position/title, Rank/grade, Security information, DoD ID Number, Gender/gender identification, Name(s), Other ID Number, SSN, Other names used, and additional PII as indicated in Section 2.a. of this document.

d. Why is the PII collected and/or what is the intended use of the PII? (e.g., verification, identification, authentication, data matching, mission-related use, administrative use)

The information is collected to facilitate execution of force development and force management within MyVECTOR. Information will be used to display an Airman's career path and report on aggregated statistics.

The information collected is the minimum required.

e. Do individuals have the opportunity to object to the collection of their PII? Yes No

(1) If "Yes," describe the method by which individuals can object to the collection of PII.

(2) If "No," state the reason why individuals cannot object to the collection of PII.

MyVector is not the originating data source for the PII data collected. In compliance with AFI 33-332 paragraph 12.4.1; for the host data source for the PII data used, any data released without consent of the subject is required in the performance of official duties.

f. Do individuals have the opportunity to consent to the specific uses of their PII? Yes No

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

In accordance with AFI 33-332 Rules for Releasing Privacy Act Information Without Consent of the Subject, individual consent is not required to disseminate the data stored in the Military Personnel Data System (MilPDS), Defense Civilian Human Resources Management System (formerly Defense Civilian Personnel Data System (DCPDS)), Automated Records Management System Legacy Conversion (ARMS-LC) and Air Force Promotion System (AFPROMS) which are the authoritative data sources for PII data for MyVECTOR.

g. When an individual is asked to provide PII, a Privacy Act Statement (PAS) and/or a Privacy Advisory must be provided. (Check as appropriate and provide the actual wording.)

- Privacy Act Statement Privacy Advisory Not Applicable

AUTHORITY:

Title 10, United States Code (U.S.C.), Air Force Instruction (AFI) 36-2670, Total Force Development, Air Force Policy Directive (AFPD) 36-26, Total Force Development and Management and Executive Order 9397 as amended (E.O 13748)

PRINCIPAL PURPOSE:

To facilitate execution of force development and force management within MyVECTOR. Aggregated information will be used to display an Airman's career path and report on aggregated statistics.

ROUTINE USES:

All PII collected from the user is used to generate a user profile and never disclosed to any entity outside of DoD official use.

DISCLOSURE IS VOLUNTARY:

Involuntary; failure to provide the information required may result in denial to access the system.

Site Restriction

This site is intended for the use of United States Government Agencies only. Do not reproduce or distribute the content of this site to a wider audience without coordination with the information owner and your unit public affairs office.

Monitoring Notice

This is a Department of Defense computer system. DoD computer systems may be monitored for all lawful purposes, including to ensure that their use is authorized, for management of the system, to facilitate protection against unauthorized access, and to verify security procedures, survivability, and operational security. Monitoring includes active attacks by authorized DoD entities to test or verify the security of this system. During monitoring, information may be examined, recorded, copied, and used for authorized purposes. All information, including personal information, placed or sent over this system may be monitored. Use of this DoD computer system, authorized or unauthorized, constitutes consent to monitoring of this system. Unauthorized use may subject you to criminal prosecution. Evidence of unauthorized use collected during monitoring may be used for administrative, criminal, or other adverse action. Use of this system constitutes consent to monitoring for these purposes.

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SORN: F036 AF PC Q, DHRA 23 DoD

h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component? (Check all that apply)

- | | | |
|---|----------|---|
| <input checked="" type="checkbox"/> Within the DoD Component | Specify. | <input type="text" value="United States Air Force"/> |
| <input type="checkbox"/> Other DoD Components | Specify. | <input type="text"/> |
| <input type="checkbox"/> Other Federal Agencies | Specify. | <input type="text"/> |
| <input type="checkbox"/> State and Local Agencies | Specify. | <input type="text"/> |
| <input checked="" type="checkbox"/> Contractor (Name of contractor and describe the language in the contract that safeguards PII. Include whether FAR privacy clauses, i.e., 52.224-1, Privacy Act Notification, 52.224-2, Privacy Act, and FAR 39.105 are included in the contract.) | Specify. | BAM Technologies, in performance of contract duties. Contract requires baseline IA controls be implemented to ensure PII is safeguarded. Non-disclosures are in place for all BAM employees working the MyVECTOR project. |
| <input type="checkbox"/> Other (e.g., commercial providers, colleges). | Specify. | <input type="text"/> |

i. Source of the PII collected is: (Check all that apply and list all information systems if applicable)

- Individuals Databases

- Existing DoD Information Systems Commercial Systems
 Other Federal Information Systems

Military Personnel Data System (MilPDS), Defense Civilian Human Resource Management System (DCHRMS) (formerly Defense Civilian Personnel Data System (DCPDS)), Air Force Promotion System (AFPROMS), Automated Records Management System Legacy Conversion (ARMS-LC) and SOA.

j. How will the information be collected? (Check all that apply and list all Official Form Numbers if applicable)

- E-mail Official Form (Enter Form Number(s) in the box below)
 Face-to-Face Contact Paper
 Fax Telephone Interview
 Information Sharing - System to System Website/E-Form
 Other (If Other, enter the information in the box below)

k. Does this DoD Information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information must be consistent.

- Yes No

If "Yes," enter SORN System Identifier

SORN Identifier, not the Federal Register (FR) Citation. Consult the DoD Component Privacy Office for additional information or <http://dpcl.d.defense.gov/Privacy/SORNs/>
or

If a SORN has not yet been published in the Federal Register, enter date of submission for approval to Defense Privacy, Civil Liberties, and Transparency Division (DPCLTD). Consult the DoD Component Privacy Office for this date

If "No," explain why the SORN is not required in accordance with DoD Regulation 5400.11-R: Department of Defense Privacy Program.

l. What is the National Archives and Records Administration (NARA) approved, pending or general records schedule (GRS) disposition authority for the system or for the records maintained in the system?

(1) NARA Job Number or General Records Schedule Authority.

(2) If pending, provide the date the SF-115 was submitted to NARA.

(3) Retention Instructions.

T36-01 R 19.00; USAF Personnel Plan -- Destroy when superseded, obsolete, or no longer needed.
T36-04 R 12.00; Products Resulting From the PDS Which Are Mechanically Produced Output Products Not Covered Elsewhere in This Manual -- Destroy when superseded or no longer needed.
T36-27 R 27.00; Career Program Whole/Total Person Score Records -- Destroy 4 years after rating is made.
T36-28 R 08.00; Centrally Managed Training and Development Under AF Career Management Programs -- Destroy when updated or 2 years after completion of course.
Note: Among the dispositions cited in this field, the one with the longest retention time will be used on the system's records data.

m. What is the authority to collect information? A Federal law or Executive Order must authorize the collection and maintenance of a system of records. For PII not collected or maintained in a system of records, the collection or maintenance of the PII must be necessary to discharge the requirements of a statute or Executive Order.

- (1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be similar.
- (2) If a SORN does not apply, cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply).
 - (a) Cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.
 - (b) If direct statutory authority or an Executive Order does not exist, indirect statutory authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.
 - (c) If direct or indirect authority does not exist, DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component must be identified.

Title 10, United States Code (U.S.C.), Air Force Instruction (AFI) 36-2670, Total Force Development, Air Force Policy Directive (AFPD) 36-26, Total Force Development and Management and Executive Order 9397 as amended (E.O 13478).

n. Does this DoD information system or electronic collection have an active and approved Office of Management and Budget (OMB) Control Number?

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information. This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

Yes No Pending

- (1) If "Yes," list all applicable OMB Control Numbers, collection titles, and expiration dates.
- (2) If "No," explain why OMB approval is not required in accordance with DoD Manual 8910.01, Volume 2, "DoD Information Collections Manual: Procedures for DoD Public Information Collections."
- (3) If "Pending," provide the date for the 60 and/or 30 day notice and the Federal Register citation.

Per Manual 8910.01, Volume 2, Section 2(b).3, OMB approval is not applicable for DoD internal information collections that do not collect information on members of the public. MyVector only collects information for civilian and uniformed members of the Department of Defense.

NOTE: Sections 1 above is to be posted to the Component's Web site. Posting of these Sections indicates that the PIA has been reviewed to ensure that appropriate safeguards are in place to protect privacy. A Component may restrict the publication of Sections 1 if they contain information that would reveal sensitive information or raise security concerns.